**MINUTES from February 12, 2023 FRANKTON TOWN COUNCIL MEETING**

**Regular Town Council Meeting 6:00 PM February 12, 2024**

Those in attendance were, Pres Hart, Council member Brashear, and Council Member Shively, Clerk/Treasurer Detrick and The Town Attorney.

Minutes approved for **Jan 8** Mtg. Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

Clerk/Treasurer Detrick requested approval of expenses Jan 9, 2024 thru Feb 9th 2024 are **$970,860.29.** Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no..

**Clerk/Treasurer Detrick** then requested approval of expenses for Wastewater Project. **WW RD 440-11** Estimate of Funds Needed for Jan 2024 **$236,277.78 WW IBB #20** exhibit B Requisition of FundsJan 2024 **$229,230.94 $26,476.45** to Commonwealth and **$202,754.49** to Crosby Construction for Pay App#18**.** SRF Disbursement Request #34 for Commonwealth Engineering in the amount of **$5,600.** Commonwealth invoice #58386 **$1,446.84** (Contractor Premium Overtime) No action require on this invoice. Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**WATER PROJECT:** CEI Invoice #58410 **$41,520.00** (Final Design Fees) CEI Invoice #58420 **$5,136.83** (Erosion Control; Easment Preparation; Regulatory assistance Fees) Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**STORMWATER Project**: Commonwealth Engineering invoice #58494 for **$1,165.92** (Record Drawing; Asset Management Plan Fees). Commonwealth Engineering invoice #58495 for **$118.97 (**additional Resident Project Representative Fees). Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Police Report**:. Was presented Mrs Hart Requested a Motion To approve police report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Utility report:**  was presented. Mrs Hart Requested a Motion To approve Utility Report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Attorney report:** Mrs Hart Requested a Motion To approve Attoney Report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Fire Dept report:** 11 runs Mrs Hart Requested a Motion To approve Fire Dept Report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Ambulance Report:** was presented Mrs Hart Requested a Motion To approve Ambulance Report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**Park Dept:** update was given, Mrs Hart Requested a Motion To approve Park Dept report, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**IMPA:** Copy of minutes received.

**Planning Commission:**  no new permits were reported we are still in the process of removing the unsafe buildings. Getting quotes from Kingston, Salty dog and Rescue Demolition. We estimated the cost should be lower then 10,000 so we wont have to advertise bids. Mrs Hart Requested a Motion, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

**BZA:**  no report

**New Business:**    
  
**1.** Commonwealth gave us an update on Phase 2 wastewater project and a $1,000 per day fine will be imposed starting Feb 16th 2024. This fine is in the contract for construction not meeting due dates per contract.  
  
**2.** Kleinpeter invoice #803 is on hold - Invoice #879 Mrs Hart Requested a Motion to approve Invoice #879 for the labor standard invoice., Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

3. There were 4 uncollectible account on our Accounts receivable due to death, or the people moved out and we don’t have an updated address. The account will remain on file but be taken off the accounts. The total $929.67. Mrs Hart Requested a Motion to remove accounts, Mr Brashear Motioned to approve, 2nd by Mr Shively. Approved 3 yes, 0 no.

4. Investment updates. Tim Detrick made a changed to our CD’s at PNC. Before they were making us .02% for the term of the CD. Tim Changed/updated them to start making 4.66% for the term.

5. Tim found a 3rd party that will do our Payroll and reporting of the taxes. Tim said he will keep them in mind but wants to learn payroll first that way when there is a transition Tim will know what needs to be updated in his system to pay our of the right appropriation accounts.

6. Feb 19 adjustment on our Bank Rec can be removed. Tim is looking into the correct verbiage to include in the agenda/paperwork and will get with reedy on How exactly to remove it from our bank rec. This is tabled until Tim gets back with more information.

**Ordinances:**

**QUOTES**:   
“Alone, we can do so little; together, we can do so much” **– Helen Keller**

**Resolution: No new resolutions.**

**ANNOUNCEMENTS**:   
**Water Project meeting February 13th 6:00pm**

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As there was no further business Mrs Hart requested a motion to adjourn, Mr Brashear motion to adjourn, 2nd by Mr Shively and approved 3 yes, 0 no. The meeting was adjourned at 6:30pm

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**Victoria J Hart - President**

**ATTEST \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Timothy C Detrick Clerk/Treasurer**

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**Donald R Brashear - Councilmember**